



## Facilities Rental Rate Sheet

Crossroads at Big Creek is a Learning Center and Nature Preserve that offers education, conducts research and provides outdoor experiences to inspire environmental stewardship in learners of all ages. When our facilities are not in use for Crossroads' activities, we welcome individuals and families, nonprofit organizations and businesses for all types of gatherings and events.

### Items to note:

- All rental requests must be submitted on an Event Request Form, found on our website: <https://crossroadsatbigcreek.org/about/facilities/>. It may be filled in and submitted electronically or printed and mailed.
- Hourly charges are based on time of arrival to time of departure and rounded up to the full hour.
- Regular business hours are considered to be 8:00 a.m. to 8:00 p.m. Events that extend beyond regular business hours are subject to an additional fee.
- Crossroads encourages earth-friendly, non-"single-use plastic" events. We offer a 20% discount for single-use plastic-free events.
- Special rates may apply for recurring events. Please contact us to discuss.
- Local youth groups are able to use Crossroads facilities at no charge for non-fundraising events.
- **Local non-profit organizations receive a 50% discount. (See Non-profit section below.)**
- All rental is at the discretion of Crossroads staff. Additional charges may apply.
- For more information, please call 920-746-5895 or email [info@crossroadsatbigcreek.org](mailto:info@crossroadsatbigcreek.org).

### Collins Learning Center

The Collins Learning Center is Crossroads' main facility. Rental of the full building includes:

- parking
- an auditorium that seats 100
- A/V equipment and wifi
- two kitchen areas
- dishes, glasses, flatware
- tables and chairs
- handicap-accessible bathrooms

#### Capacity:

Full building: 100 – 125, depending on activity

Upper level: 60 – 100, depending on activity

#### Rates:

Full building: \$125/hour

Upper level: \$100/hour

### Lower-level Classroom

Rental of the Lower-level Classroom includes:

- parking
- large flatscreen TV and wifi
- whiteboards
- kitchenette with dishes, glasses, flatware
- tables and chairs

- handicap-accessible bathrooms

Capacity: 20 – 40, depending on activity

Rate: \$25/hour

**Outdoor Preserve Spaces** – includes parking, handicap-accessible bathrooms, private use of sections of the preserve, if needed. Note that the preserve will remain open to the public.

- \$25/hour

### **Outdoor Amphitheater**

This outdoor area is a 5-minute walk from the Collins Learning Center. It includes a raised platform stage and bench seating for approximately 80. Additional chairs and a port-a-potty may be brought in for larger events.

- \$25/hour; \$50/hour with sound equipment

### **Council Ring**

The Council Ring is designed for intimate outdoor gatherings. It is located just over Pike Passage Bridge, about a five-minute walk from the CLC. Boulders positioned around a fire pit provide seating for approximately 20 people. More chairs may be brought in. Includes firewood, matches, marshmallow-roasting sticks.

- \$25/hour

### **Services available:**

Naturalist-led hike (45-60 minutes): \$75 for up to 30 people; additional \$4/person above 30

Nature talk/activity (45-60 minutes, from selected topics): \$75 for up to 30 people; additional \$4/person above 30

Pre- and after-hour fee (before 8 a.m. and after 8:00 p.m.): \$50

Group use of skis, snowshoes, kicksleds, etc.: \$100 up to 30 people; additional \$4/person above 30

Video recording, when available: \$50

Video editing, when available: \$150

### **Equipment available:**

Four 10 x 10 tents, set up: \$20/tent

Porta-potties: \$100/unit (through Captain Commodes)

Outdoor sound system: \$25/hour

### **Non-profit/Community Group/Governmental Agency Use:**

Crossroads at Big Creek has had a long-standing tradition of supporting the community by providing facilities for no charge or at greatly reduced rates. We value providing this asset, and also recognize that there are real costs for maintaining, supplying, cleaning and staffing our facilities. While many nature centers and other facilities have rental rates much higher than ours and offer a small discount to non-profits and other community groups, we offer a 50-percent discount to approved non-profits and community groups and free use for all youth groups. All proceeds from facilities rental support Crossroads' educational offerings. Thank you for choosing to hold your event at Crossroads at Big Creek.

For non-profit or community groups that use Crossroads on a monthly or even more frequent basis, we offer the following:

- Annual contribution of \$500 to Crossroads includes 12 uses, as available
- Annual contribution of \$1,000 or more to Crossroads includes unlimited uses, as available

We know that every organization and event is unique. Please contact Crossroads staff to discuss specific needs or questions you have.